

# THE UNIVERSITY OF TEXAS AT SAN ANTONIO

## DOCUMENTS AND PROCEEDINGS OF THE GENERAL FACULTY

### SUMMARY MINUTES OF THE FACULTY SENATE MEETING of May 1, 2014

The regular monthly meeting of the Faculty Senate for the 2013-2014 academic year was held May 1, 2014, at 3:30 p.m. in the Assembly Room (JPL 4.04.22) with Dr. Rebekah Smith, Chair of the Faculty Senate, presiding.

#### I. Call to order and taking of attendance

Present: David Akopian, Emily Bonner, Natasha Burns, Pepe Chang, Fengxin Chen, Karen Daas, Glenn Dietrich, Jim Dykes, Martha Fasci, Yongli Gao, Mark Giles, Vaidya Gundlupet, Suat Gunhan, Robert Hard, Richard Harris, Harry Jarrett, Drew Johnson, Turgay Korkmaz, Richard Lewis, Marian Martinello, Debbie Menger, Joycelyn Moody, Michael Moyer, Ashok Nedungadi, Wing Chung Ng, John Nix, Anand Ramasubramanian, Libby Rowe, Elaine Sanders, Dan Sass, Rebekah Smith, Woodie Spivey, Rob Tillyer, Alistair Welchman, Bennie Wilson, Wayne Wright

Absent: Diane Abdo (excused), Robert Ambrosino (excused), Rajesh Bhargave, Karla Broadus, Felicia Castro-Villarreal, Frank Chen, Francisco Marcos-Marin (excused), Lydia Martinez-Rivera, Marcelo Marucho, John Merrifield, Antonio Petrov, Clyde Phelix, Branco Ponomariov, Misty Sailors (excused), Juana Salazar (excused), Johnelle Sparks, John Zhang

Guests: Samson Alva (for John Merrifield), Whitney Chappell (for Francisco Marcos-Marin), Jim Dawes, Donna Edmondson, John Frederick, Jill Hernandez, Sarah Leach, Chad Mahood, Randall Manteufel, Patricia McGee (for Felicia Castro-Villarreal), Chris Packham, Bob Wilhite (for Diane Abdo)

Total members present: 36

Total members absent: 17

#### II. Approval of the April 10, 2014 meeting minutes

The minutes were approved.

#### III. Reports

##### A. Provost's Report – John Frederick

Dr. Frederick said that there has been an initial presentation of the tuition and fee proposal, but said there have been no decisions made from that meeting yet. He

said that a System-wide proposal will be sent to the Regents, but it will take a few weeks to hear back on the proposal's status.

He addressed a question regarding the status of the search for a new Chancellor. He said he has no information regarding the search and details will likely not be shared until an official decision is made and the new Chancellor is announced.

Dr. Frederick explained that the faculty search process and corresponding manual are continuously being reviewed and improved upon. He said that Dr. Zapata and Dr. Smith are also being contacted for input. Dr. Frederick assured the senate that the process is continuously reviewed and improvements are made by consulting the appropriate parties. The senate expressed their concern that faculty search committees are no longer able to provide the department chair with a written recommendation letter. Dr. Frederick said that the department chairs are also not able to provide a written letter to the Deans. He said that the Deans are expected to be rigorous and thorough in their reviews and they should ensure quality and diversity in the pool of candidates. He stressed the importance of involving the entire department in the search process, and reminded the senate that this level of peer participation differentiates universities from corporations, where there is not always guaranteed peer participation. Although written letters are no longer requested, the reviews of the faculty search committees, department chairs, and Deans are still just as vital to the search process.

Dr. Frederick said that there have been some questions regarding whether or not office hours are required, and if so, how many? He said that fixed office hours may not necessarily be the most useful method for students to get help from faculty outside of the classroom. He said that there should be some expectation set for office hours, but encouraged faculty to work together to formulate a statement or method to convey this expectation.

He reminded the senate that commencement is one week from this weekend at the Alamodome. He expects that the ceremonies will be shorter and encouraged faculty to attend.

He thanked Rebekah Smith for her leadership as chair of the Faculty Senate and acknowledged her hard work and dedicated contributions to the senate.

B. Chair of the Faculty Senate – Rebekah Smith

GRIP and Chair's Council

Dr. Smith said that the GRIP meeting had been pushed to June. The next Department Chair's Council meeting is May 14.

Faculty Mentoring

She discussed the results of the faculty mentoring survey, noting that faculty were split in their responses about whether departments should be required to participate, but almost uniformly opposed to requiring that tenure track faculty participate. Due to the split responses, the recommendation is for more discussion on whether or not departments will be required to participate. If the policy is made mandatory, participation would be linked to evaluation for promotion. Therefore, any recommendation to make mandatory should be brought to the senate for vote.

HOP policies

Dr. Smith said that feedback on HOP 8.06 Special Use Facilities should be provided to her by June 4. She said that feedback on HOP 2.34 Faculty Grievance

Procedures was due yesterday and the senate will vote on the HOP committee's recommendation at the September senate meeting.

#### SYSFAC

Dr. Smith said that she and Dr. Daas attended the SYSFAC meeting April 17-18. She said that the US System taskforce for revisions of Intellectual Property Regents' Rules includes no faculty other than those with administrative positions. SYSFAC passed a resolution on the importance of faculty involvement. In addition, a model policy regarding department chairs was approved by SYSFAC. Other resolutions included a statement on Conflict of Interest, specifically the overreach of UTS 175; a resolution on faculty development centers; an expression of support for faculty diversity; a resolution that faculty should not be required to teach uncompensated overload, and should not treat teaching of organized courses as service; and a resolution thanking Executive Vice-Chancellor Pedro Reyes and Chancellor Cigarroa for their service. Dr. Smith said that the April 24 THECB meeting included consideration of a report on whether or not to allow community colleges to offer bachelorette degrees and another report on consider formula funding. Reports are currently available online for public comment.

#### PeopleSoft

Dr. Smith reminded the senate that faculty must elect a 9-month distribution in PeopleSoft if they have or might have external funding for salary during the academic year (this applies to adjuncts, NTTs, tenure-track, tenured, and research faculty). An NTT teaching one semester is considered "pay over contract". If someone is already on a 9/12 month spread and do not wish to change (with no external grant-funded salary during the academic year), no action is needed. If a faculty member is on a 9/12 spread, but expects to have external salary during the academic year, the distribution must be changed to 9/9. Also, if a faculty member does not have a form currently on file, and does not submit a form, then their salary will be paid over 9 months. Dr. Smith said that PeopleSoft go-live is today and encouraged the faculty to be patient with their colleagues and staff members who are learning this new system.

#### Faculty Senate Membership

Dr. Smith reminded the senators that their current senate term (as well as committee memberships) both officially end on August 31<sup>st</sup>. She thanked the senators for their support and efforts throughout the year and encouraged everyone to attend the Faculty Center Mixer after the meeting. She also noted the excellent work of Sarah Leach in facilitating the business conducted by the Senate.

#### IV. Election of Officers and Members of Standing Committees

The senate voted to unanimously approve the slate of candidates for all standing committees and panels as presented by the Nominating, Elections, and Procedures committee. Paper ballots were used for the Executive Committee elections, as multiple nominees were presented for selection.

Results of the Election can be found in Appendix A and Appendix B.

V. Reports, con't.

C. NEP Committee – Rebekah Smith (for Karen Daas)

Dr. Smith said that the NEP committee is considering a bylaws change to allow a representative from the Department Chairs' Council serve as an ex-officio member of the senate's HOP committee. The representative would be recommended by the Chairs' Council and approved by the senate. Other elected members of the committee can also be chairs, but this would assure at least one chair to facilitate communication and input between the groups. The NEP committee will ask the senate to vote on this change at the September meeting.

D. Consent Calendar – Elaine Sanders

Dr. Sanders discussed the Certificate in Language Acquisition and Bilingual Psychoeducational Assessment as part of the department of Educational Psychology's strategy to meet both the growing needs of UTSA and the community. The Graduate Council has already approved this certificate. The Faculty Senate consented to the Certificate in Language Acquisition and Bilingual Psychoeducational Assessment proposal.

VI. Unfinished Business

There was no unfinished business.

VII. New Business

- VPR Strategic Plan – *Mauli Agrawal, Vice President for Research*

Dr. Agrawal said that UTSA's strategic plan is still in the development process. He said that research and sponsored project expenditures have been steadily increasing (with a slight decline in the past 2-3 years). In 2013, UTSA was at approximately \$51M. He said that achieving \$100M in research expenditures is one of criteria to be considered a Tier One institution (as specified by the coordinating board). He stressed the importance of investing in current as well as new faculty members in order to increase funded research. Dr. Agrawal said that potential clusters have been formed across various disciplines. These clusters include both areas already showing funding success, as well as emerging disciplines. Each of the colleges is represented in both of these groups. He explained that a transition or disruption in our culture must occur for UTSA to achieve its' Tier One goal. It has been recommended to the President to review UTSA's resources and possibly reallocate them to place an emphasis on faculty growth and achievement.

VIII. Open Forum

IX. Adjournment

There being no further business, a motion to adjourn was made, seconded, and unanimously passed at 5:10 pm.

## Appendix A Senate Committees

<b>Officers and Executive Committee</b>		
Karen Daas *	<b>Chair</b>	
Rebekah Smith *	Past Faculty Senate Chair	
Robert Tillyer *	Vice Chair	
Elaine Sanders *	Chair, Graduate Council	
Jill Hernandez *	Secretary of the General Faculty	
Emily Bonner *	Secretary	
Jim Dykes *	Parliamentarian	
Suat Gunhan *	College of Architecture	
Martha Fasci *	College of Business	
Patricia McGee *	College of Education and Human Development	
Vacant	College of Engineering	
Joycelyn Moody *	College of Liberal and Fine Arts	
Robert Tillyer *	College of Public Policy	
Clyde Phelix *	College of Sciences	
Teresa Sellers *	NTT Member	
<b>Academic Freedom and Tenure Committee</b>		
Maria Arreguin-Anderson	COEHD	8/31/2015
Mark Blizard	COA	8/31/2016

Cynthia Lengnick-Hall	COB	8/31/2016
Liang Tang	COE	8/31/2016
Yongli Gao *	COS	8/31/2016
Francisco Marcos-Marin	COLFA	8/31/2016
Debbie Menger *	NTT	8/31/2016
Rajesh Bhargave *	COB	8/31/2017
Lloyd Potter *	COPP	8/31/2017
Chris Wickham *	COLFA	8/31/2017
<b>Academic Policy and Requirements Committee</b>		
Liang Tang	COE	8/31/2015
Libby Rowe *	COLFA	8/31/2015
Bennie Wilson *	COB	8/31/2016
Martha Fasci *	COB	8/31/2016
Turgay Korkmaz *	COS	8/31/2016
Wing Chung Ng *	COLFA	8/31/2016
Debbie Menger *	NTT – COLFA	8/31/2016
Patricia McGee *	COEHD	8/31/2017
Jeff Ward	COPP	8/31/2017
<b>Budget Committee</b>		
Robert Tillyer *	FS Vice Chair	Ex Officio
Marcelo Marucho	COS	8/31/2015
Martha Fasci *	COB	8/31/2015
Heather Trepal	COEHD	8/31/2015

James Dawes *	COA	8/31/2016
Natasha Burns *	COB	8/31/2016
Fengxin Chen *	COS	8/31/2016
John Nix *	COLFA	8/31/2016
Vaidya Gundlupet *	COLFA	8/31/2016
John Zhang *	COEHD	8/31/2016
Robert Ambrosino *	COPP	8/31/2016
Drew Johnson	COE	8/31/2017
<b>Committee on Handbook of Operating Procedures</b>		
Robert Tillyer *	FS Vice Chair	Ex Officio
Vaidya Gundlupet *	COLFA	8/31/2016
Robert Hard *	COLFA	8/31/2016
Antonio Petrov *	COA	8/31/2017
Glenn Dietrich *	COB	8/31/2017
Edgar Ghossoub *	COB	8/31/2017
Anand Ramasubramanian *	COE	8/31/2017
Chris Packham *	COS	8/31/2017
Sandy Norman	COS	8/31/2017
Howard Smith *	COEHD	8/31/2017
<b>Evaluations, Merit, Rewards, and Workload Committee</b>		
Sedef Doganer	COA	8/31/2015
Harry Jarrett *	COS	8/31/2016

Dan Sass *	COB	8/31/2017
Anuradha Roy	COB	8/31/2017
Randall Manteufel *	COE	8/31/2017
Samer Dessouky *	COE	8/31/2017
Richard Harris *	COPP	8/31/2017
Michael Moyer *	COEHD	8/31/2017
Teresa Sellers *	COEHD	8/31/2017
Joycelyn Moody *	COLFA	8/31/2017
<b>Nominating, Elections, and Procedures Committee</b>		
Emily Bonner *	FS Secretary	Ex Officio
Natasha Burns *	COB	8/31/2015
Robert Ambrosino *	COPP	8/31/2015
Clyde Phelix *	COS	8/31/2016
Emily Bonner *	COEHD	8/31/2016
Diane Abdo *	University College	8/31/2016
Ashok Nedungadi *	COE	8/31/2017
Jim Dykes *	COLFA	8/31/2017
Chad Mahood *	COLFA	8/31/2017
<b>Faculty Senate Research Committee (FSRC) (NO NEW MEMBERS)</b>		
Frank Chen	COE	8/31/2015
Ray Garza	COLFA	8/31/2015
Richard Lewis *	COLFA	8/31/2015
Misty Sailors	COEHD	8/31/2015

Mike Tapia	COPP	8/31/2015
Qi Tian	COS	8/31/2015
Raydel Tullous	COB	8/31/2015
Donald Kurtz	COS	8/31/2015
Woodie Spivey *	COB	8/31/2015
John Merrifield	COB	8/31/2015
Suat Gunhan *	COA	8/31/2016
Robert Tillyer *	COPP	8/31/2016
<b>University Curriculum Committee</b>		
Ela Poursani	COA	8/31/2016
David Akopian *	COE	8/31/2016
Lydia Martinez-Rivera *	COS	8/31/2016
Alistair Welchman *	COLFA	8/31/2016
Mark Giles *	COEHD	8/31/2016
Pepe Chang *	COB	8/31/2017
David Han	COB	8/31/2017
Branco Ponomariov *	COPP	8/31/2017

**\* = Faculty Senate Member**

# Appendix B

## Senate Panels

### Research Advisory Board (RAB):

*Five Senators:*

Martha Fasci  
Robert Hard  
Lloyd Potter  
John Zhang  
Dan Sass

### HOP 10.02:

COA	Mark Blizard	
COB	Martha Fasci	Pepe Chang
COE	Drew Johnson	
COEHD	Juliet Langman	Heather Trepal
COLFA	Reed Hunt	John Nix
COPP	Rob Tillyer	Johnelle Sparks
COS	Kay Robbins	Judy Haschenburger

### HOP 2.36:

COA	Mark Blizard
COA	
COB	Martha Fasci
COB	Glenn Dietrich
COE	Ruyan Guo
COE	Drew Johnson
COEHD	John Zhang
COEHD	Misty Sailors
COLFA	Reed Hunt
COLFA	Christopher Hajek
COPP	Byongook Moon
COPP	Richard Harris
COS	Fengxin Chen
COS	